

Draft

MINUTES
USD 325 BOARD OF EDUCATION
MONDAY, APRIL 13, 2026

The Board of Education of Phillipsburg USD 325 met in regular session Monday, April 13, 2026 beginning at 6:00 p.m. at the Board of Education Office, 240 S. 7th Street, Phillipsburg. Members present when the meeting was called to order were: Shawn Hoover, President; Brock Johnson, Vice-President; Danielle Bohl, member; Rick Dusin, member; Terek Molzahn, member; Jesse Pfortmiller, member; and Justin Taylor, member.

Officials present: Michael Gower, Superintendent; Amanda Hudson, Treasurer; and Angela Thompson, Board Clerk.

Other interested persons: Crystal Laurin, Elementary School Principal; Terra Keeten, Middle School Principal; and Todd Bowman, High School Principal.

CALL TO ORDER

Shawn Hoover, President, called the meeting to order at 6:00 p.m.

APPROVAL OF
CONSENT AGENDA

Shawn Hoover moved the consent agenda including March 9, 2026 regular meeting minutes, treasurer's report, warrants, and items added to the agenda be approved as presented. Justin Taylor seconded the motion. Motion carried 7-0.

COMMUNICATIONS

None

COMMUNITY PRESENTATIONS
BEFORE THE BOARD

None

REPORT TO THE BOARD
BY THE SUPERINTENDENT

The Superintendent reported that the district had received the following grant:
- Midwest Energy - \$500 to Phillipsburg Elementary School
Jesse Pfortmiller moved the Board accept the grant from Midwest Energy. Terek Molzahn seconded the motion. Motion carried 7-0.

The Superintendent presented the recommended capacity of 60 students per grade level to determine the open seats available to nonresident students for the 2026-2027 school year. Following discussion, Jesse Pfortmiller moved the Board approve the recommended capacity of 60 students per grade level and open seats available to nonresident students based on expected enrollment for the 2026-2027 school year as presented. Rick Dusin seconded the motion. Motion carried 7-0. The open seats available will be published on the district website with applications accepted through June 15th.

Mr. Gower shared online auction information for portable toilets. Following discussion, it was the consensus of the Board to bid on two new portable toilets for use at the high school stadium.

Mr. Gower reported that he had received communication from Lindsey Johnson at the Phillips County Health Department regarding our School Nurse Contract. She is currently reviewing the sustainability of the Health Department's staffing and services, and wanted to let us know that could include changes for us next school year. Mr. Gower has researched the requirements for a Kansas School Nurse and is considering other options in the event the Phillips County Health Department will no longer provide school nursing staff and services.

The Superintendent shared requirements of new legislation prohibiting students from using personal electronic communications devices during the school day including that all personal devices must now be powered off and stored away from the student's person in an inaccessible location. Students may choose to leave their personal devices at home or in a vehicle. Kansas law provides that the school district shall not be liable for any damage to personal devices or for storage of personal devices that are brought to school.

REPORT TO THE BOARD
BY THE SUPERINTENDENT
(Continued)

Mr. Gower discussed the proposed purchase of Apple MacBook Neo Laptops for Juniors and Seniors with the option for the students to purchase them when they graduate.

NEW BUSINESS

STUDENT ACCIDENT
INSURANCE RENEWAL

Following discussion, Terek Molzahn moved the Board accept the renewal from Health Special Risk, Inc. for 2026-2027 student accident insurance in the amount of \$13,937.00 with a \$500.00 per incident deductible. Rick Dusin seconded the motion. Motion carried 7-0.

TEXTBOOK/TECHNOLOGY/
PROGRAM SUPPORT FEES

Following discussion, Danielle Bohl moved the Board approve the following Textbook/Technology/Program Support fees: \$40 for elementary and middle school students and \$70 for high school students. No fees will be waived. Jesse Pfortmiller seconded the motion. Motion carried 7-0.

SCHOOL LUNCH AND BREAKFAST
PRICES FOR 2026-2027

Following discussion, Shawn Hoover moved the Board increase lunch and breakfast prices by ten cents for the 2026-2027 school year. Justin Taylor seconded the motion. Motion carried 7-0.

NCKSEC INTERLOCAL
#636 REPORT

Mr. Gower reported on the recent interlocal meeting.

PERSONNEL

Shawn Hoover moved the Board enter into executive session for a period of 15 minutes, until 6:58 p.m., for the purpose of discussing personnel matters of non-elected personnel, to protect the privacy interests of an identifiable individual(s). Mr. Gower was asked to be present. Jesse Pfortmiller seconded the motion. Motion carried 7-0.

The Board returned to regular session at 6:58 p.m.

Shawn Hoover moved the Board re-enter into executive session for a period of 5 minutes, until 7:04 p.m., for the same purpose as stated above. Mr. Gower was asked to remain. Terek Molzahn seconded the motion. Motion carried 7-0.

The Board returned to regular session at 7:04 p.m. No action taken.

RESIGNATIONS

Jesse Pfortmiller moved the Board accept the following resignations:

Bauman, Wyatt – Elementary Custodian effective May 15, 2026

Cortese, Mikala – Elementary Teacher effective end of 2025-2026 School Year

Brock Johnson seconded the motion. Motion carried 7-0

2025-26 TEACHER REVIEW
AND 2026-27 CONTRACTS

Shawn Hoover moved the Board renew certified staff for USD 325 for the 2026-2027 school year as recommended. Rick Dusin seconded the motion. Motion carried 7-0. (A list of staff is attached to, and becomes a part of, these official minutes.)

WORK AGREEMENT
APPROVAL

Jesse Pfortmiller moved the Board approve the following work agreement:

Johnson, Allysha – Middle School Secretary effective 2026-2027 School Year

Justin Taylor seconded the motion. Motion carried 6-0-1

REQUEST FOR USE
OF SCHOOL FACILITIES

Information

NEGOTIATIONS

Danielle Bohl moved the Board ratify the proposed changes for the Master Agreement with the Phillipsburg Teachers' Association as accepted by the Teachers' Association. Jesse Pfortmiller seconded the motion. Motion carried 7-0. (A copy of the signed proposal is attached to, and becomes a part of, these official minutes.)

ADJOURNMENT

With no further business, President Hoover adjourned the meeting at 7:07 p.m.

MINUTES APPROVED:

MINUTES RECORDED:

DATE: