USD 325
Application for Nonresident Student Enrollment

The USD 325 Board of Education has determined the capacity available in each grade level in each school building of the school district for the upcoming school year.

The number of open seats available to nonresident students in each grade level for each school building can be found on the district's website at www.usd325.com.

This application must be submitted to the Board of Education Office at 240 S. 7th Street, Phillipsburg between January 1 and June 15.

STUDENT AND GRADE INFORMATION

Name of Student: _____

School Level: Elementary   Middle/Junior High   High School

Grade Level: _____

Is the above-named student in good standing?   Yes ___   No ___

Priority Enrollment Criteria Questions

1. Does the above-named student have a sibling who is accepted to enroll in and attend school in the district?   Yes ___   No ___

2. Is the above-named student a military student?   Yes ___   No ___

3. Is the above-named student a child who is in the custody of the Department of Children and Families and living in the home a nonresident student who attends school in the district?
Yes ___   No ___

4. Does the above-named student have a parent or person acting as a parent employed by the district?   Yes ___   No ___

5. Is the above-named student experiencing homelessness? Yes ___   No ___

PARENT/GUARDIAN CONTACT INFORMATION

Name of Parent(s)/Guardian(s): _____

Address: _____

Telephone Number: _____   Email Address: _____

I understand and acknowledge the following:

1. If the number of applications for the grade level and school building referenced above is less than the number of available seats for that grade level in the school building and the student is in good standing, the nonresident student listed above will be accepted for enrollment and attendance at the school district for the upcoming school year, and will be permitted to continue enrollment and attendance in the district, unless such student is no longer deemed by district administration to be in good standing.

2. If the number of applications for a grade level in a school building referenced above is greater than the number of available seats for the grade level in the school building, district administration shall accept students based on priority enrollment status first. If capacity remains after accepting priority enrollment students, the administration will randomly select nonresident student applicants for enrollment using a confidential lottery process that will be completed on or before July 15 of each year.

3. If the nonresident student named above is not accepted for or denied enrollment at such school district, the district will provide to the parent or person acting as a parent of the nonresident student the reason for the nonacceptance or denial and an explanation of the nonresident student selection process.

4. The district, by virtue of being a receiving school district of a nonresident student, shall not be required to provide transportation to nonresident students

5. If admitted to attend school in the district, the above-named nonresident student shall not be exempt from the requirements of the Kansas State High School Activities Association ("KSHSAA") regarding eligibility to participate in KSHSAA activities.

_____

Parent Signature

_____

Date Application Received: _____

Administrative Determination and Reasoning:

☐ Approved (Student Meets Priority Enrollment Criteria regardless of Capacity [Question 3, 4, or 5])

☐ Approved (Student Meets Priority Enrollment Criteria and Capacity Available [Question 1or 2])

☐ Approved (Capacity Greater than Number of Applications)

☐ Approved (Capacity Less than Number of Applications – Student Randomly Selected in Lottery)

☐ Denied due to Lack of Capacity