

PHS - No Personal Wireless Communication Device (Cell Phone) Policy

Effective Hours: 7:55 AM – 3:04 PM (Monday through Friday)

To maintain a focused, respectful, and academically driven learning environment, the use of outside wireless communication devices including personal cell phones, tablets, laptops, and smart watches during the school day is strictly prohibited.

Policy Guidelines:

1. No Use or Access:

Students may not use or access their devices for any reason between **7:55 AM and 3:04 PM**, including during passing periods, lunch, and restroom breaks.

2. No Visibility:

Devices should **not be visible at any time**. This includes physically seeing the device or clearly seeing the **outline/impression** of a phone or smart watch through clothing (e.g., in pants or hoodie pockets).

3. Storage:

Devices must be turned off or placed on silent and stored in **lockers, backpacks, or other non-visible locations** during the school day. The device must remain secured and out of sight.

4. Emergencies:

In case of an emergency, students should request to use the main office phone. Parents or guardians needing to contact their student during school hours should call the main office. Parents or guardians may also email their students at their school email address.

Consequences for Violating the Personal Wireless Communication Device Policy

Offense	Consequence
1st Offense	Device is confiscated and held in the office for the rest of the day. Student may pick it up after detention (3:40 PM). One day of after-school detention.
2nd Offense	Device is confiscated and held in the office. Parent/guardian must pick up the device. Two days of after-school detention.
3rd Offense	Device is confiscated and held in the office. Parent/guardian must pick up the device. One day of In-School Suspension (ISS).
4th Offense	Student will be required to turn in their device to the front office each morning and may retrieve it after 3:04 PM for the remainder of the quarter. One day of In-School Suspension (ISS) and Saturday School (2 Hours).

5th Offense Student will be required to **turn in their device** to the front office each morning and may retrieve it after 3:04 PM for the remainder of the semester. One day of In-School Suspension (ISS) and Saturday School (4 Hours).

Note to Students and Families

This policy is designed to help students stay engaged, avoid distractions, and protect the integrity of the classroom environment. We encourage families to discuss appropriate cell phone/communication device use and the importance of academic focus during school hours.